

We're committed to ensuring the health, wellbeing and safety of all our people encouraging those employees who can work from home to do so. For employees who can't work from home and so work at one of our offices we have completed risk assessments and introduced a number of measures, in line with and exceeding government guidance, to reduce the risk of transmission of coronavirus including: Temperature screening across all our sites

- Enhanced cleaning of work areas and equipment between uses
- Encouraging regular handwashing and providing hand sanitising stations
- 2m social distancing measures including floor marking and one-way routes have been implemented in office areas
- Introducing one way routes
- Using screens or barriers to separate people from each other in reception areas
- Signage has been installed across the offices at key points reminding employees of social distancing and hand washing measures
- Communication to our employees to ensure they are fully aware of all the new measures introduced

COVID-19 information and updates are posted regularly to employees and available via our internal intranet – Covid-19 hub and the Together Wherever hub.